



# Interfraternity Council

Colorado State University

## General Assembly Session IV: 02.27.23

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I. Roll Call

II. Call to Order

III. Approval of Minutes

IV. Guest Speakers

1. Fraternity & Sorority Programming Board
  - a. Gavin Dawson and Cait Remington
    - i. 2022-2023 Budget Presentation
2. FSL Student Intern Hiring 2023-2024
  - a. Kagan Baker & Parker Davis
    - i. The OFSL is currently seeking several student interns for the 2023-2024 Academic Year:
      1. Community Service & Philanthropy Intern
      2. Elevation Accreditation Intern
      3. Leadership Intern
      4. Marketing & Public Relations Intern
      5. Programming Intern
    - ii. Applications must be submitted by **Friday March 24, 2023**.
    - iii. These positions are work-study positions and the OFSL will assist applicants in completing the required work-study application.
    - iv. We encourage you to apply even if you do not already have a work-study award; merit and need-based work study are available for the 2023-2024 academic year.
    - v. The applications are live on the FSL Website :  
<https://fsl.colostate.edu/fsl-intern-application/>

V. Executive Reports

1. President: Aidan Hall, [ifcCSUpresident@gmail.com](mailto:ifcCSUpresident@gmail.com)
  - a. Office Hours: Mondays 2-3 p.m. and Tuesdays 12-1 p.m.
  - b. Traveling Executive Meetings (IFC x Chapters Dinner and Meeting)**
    - i. Sigma Pi- March 8th (In OFSL)
    - ii. Phi Kappa Theta- March 22nd (IN OFSL)
    - iii. Sigma Phi Epsilon- April 5th (TBD)
    - iv. Phi Delta Theta- April 19th (At Phi Delta Theta House)
    - v. Alpha Gamma Rho- TBD (At Alpha Gamma Rho House)
  - c. Ashley Doolittle Foundation Keynote & Workshop**
    - i. April 17th in Johnson 222.
    - ii. Chapters will be required to attend with the number of delegates allowed.
      1. Food Provided



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2. Formal Attire
  - iii. Facilitator training will be on April 12th during our exec meeting.
    1. The IFC Executive Board will be facilitators
    2. We are looking for presidents or members of IFC to be facilitators so please reach out to someone.
      - Brendon Beaver (Sigma Phi Epsilon)
      - Grant Sampson (Sigma Phi Epsilon)
      - Kooper Koinzan (Sigma Pi)
      - ?
      - ?
  - iv. Updates on programming will come soon.
    1. IFC field day
    2. IFC Mock House Party (BYOB)
    3. IFC Night at Men's Basketball game
    4. Ashley Doolittle Foundation Keynote & Workshop in the fall
  - v. Reach out on Group Me or text me to set up a 1 on 1 time if you need help with anything.
- d. Presidents Forum:**
- i. THIS Friday, March 3, 2023; 3:30-5pm LSC 302
  - ii. Friday, March 24, 2023; 3:30-5pm LSC 302
  - iii. Friday, April 28, 2023; 3:30-5pm LSC 302
- e. General Assembly Meeting Dates:**
- i. Monday, March 6, 2023
  - ii. Monday, March 20, 2023
  - iii. Monday, April 10, 2023
  - iv. Monday April 24, 2023
2. Executive Vice-President: Brian Laffey, [ifcCSUevp@gmail.com](mailto:ifcCSUevp@gmail.com),
    - a. Office Hours: Tuesdays 12-2 p.m
    - b. Financial Expectations & Updates:
      - i. 2023 Financial Expectations & Overview:
        1. The mutually agreed upon dues for the following year are as follows.
          - i. Active Member Dues are \$25.00 per member
          - ii. New Member Dues are \$25.00 per member
        - The Programming Board shall receive \$4.00 per member per semester out of the dues paid to the Interfraternity Council to assist the board in planning events such as Homecoming & F/S Fest as well as additional community programming which benefits the entire f/s community.
      - ii. Active Member Dues:
        1. As of Friday the 24th the remaining chapter(s) still need to pay and haven't talked with me
          - Alpha Sigma Phi
      - iii. Invoice Schedule:



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1. New Member invoices will be sent Monday, March 27, 2023
  - New member invoices due Friday, April 7, 2023.
- iv. Updates:
  1. I will be creating a GroupMe with all the finance chairs for easier communication so just give your chair a heads up
3. Parliamentarian: Michael Johanson, [ifcCSUparliamentarian@gmail.com](mailto:ifcCSUparliamentarian@gmail.com)
  - a. Office Hours: Monday 2-3pm, Tuesday 1-2 pm
  - b. Attendance update:
    - i. Based on the expectations outlined in the IFC Constitution and Bylaws, IFC chapter presidents serve as the voting delegates at the weekly general assembly meeting.
      1. If a chapter president is unavailable to attend due to a class or work conflict they may select another member of the chapter executive board to serve as proxy (if approved by the IFC President).
    - ii. After missing one General Assembly meeting, delegates are issued a formal warning; the second absence results in a \$25.00 fine and loss of voting privileges until the fine is paid.
    - iii. Absence records as of last week:
      - i. NAK has one absence
      - ii. Sigma Tau Gamma had 2 and was fined
      - iii. All other chapters have a clean record
4. VP Judicial Affairs: [ifcCSUjudicialaffairs@gmail.com](mailto:ifcCSUjudicialaffairs@gmail.com),
  - a. Office Hours: Thursday 10-11am and Friday 12-1pm
  - b. General Updates:
    - i. Joint Judicial Board training started last week.
    - ii. 5 new IFC representatives on the board.
  - c. Conduct Updates:
    - i. Delta Chi and Sigma Tau Gamma submit those revised presentations by Wednesday March 1, 2023
    - ii. Chi Omega Joint Judicial Board Hearing
5. VP Risk Management: Ethan Stroh, [ifcCSUriskmanagement@gmail.com](mailto:ifcCSUriskmanagement@gmail.com),
  - a. Office Hours: Tuesday 1-3 p.m.
  - b. Reminders:
    1. All guest lists must be submitted through the guest list upload form, not emailed directly to me.
    2. If any registered events and the details significantly change a new registration form must be submitted. Ex: Events getting denied/Co-Sponsored events falling through.
  - c. Risk Management OWS:
    - i. Sexual Assault Prevention OWS



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1. Wednesday, March 29, 2023
  2. 6pm, LSC 304
- d. Event Registration Reminders:
- i. BYOB Event Registration:
 

<https://fsl.colostate.edu/current-students/event-registration/byob-event-registration/>

    1. This form is due by 5 p.m. two business days prior to the event. *For example, BYOB events on Friday, Saturday, or Sunday, must be registered by 5 p.m. the Wednesday prior to the event.*
  - ii. 3rd Party Vendor Registration:
 

<https://fsl.colostate.edu/current-students/event-registration/third-party-event-vendor-registration/>

    1. Registration with the Third Party Vendor form must be completed and submitted by 5 p.m. four business days prior to the event with accompanying documentation and signatures. *For example, a form submitted for an event on Friday, Saturday, or Sunday must be registered by 5 p.m. the Monday prior.*
- e. Registered Events:
- i. No registered social events with alcohol this week.
    1. If your chapter is planning to host a social event with alcohol this week, please get that registered as soon as possible.
6. VP Recruitment Operations: Hunter Hammerschmidt, [ifcCSUrecruitment@gmail.com](mailto:ifcCSUrecruitment@gmail.com),
- a. Office Hours: Mondays and Wednesdays 11-12 PM
  - b. Recruitment Updates:
    - i. **Spring 2023 Recruitment Debrief Roundtable:**
      1. will be Monday March 6th at 5PM in the senate chambers
      2. Mandatory for recruitment chairs and highly recommended for presidents
    - ii. IFC Recruitment Policy:
 

<https://fsl.colostate.edu/wp-content/uploads/sites/12/2023/01/IFC-Recruitment-Policy-Updated-11.7.22-1.pdf>
    - iii. IFC Recruitment Bid List Submission Form:
 

<https://fsl.colostate.edu/ifc-recruitment-chapter-bid-list-submission-form/>
7. VP Recruitment Outreach & Marketing: Andrew Cummins, [ifcCSUrecruitedirector@gmail.com](mailto:ifcCSUrecruitedirector@gmail.com),
- a. Office Hours: Tuesday 1-2 & Friday 11-12
  - b. Recruitment Marketing & Outreach:
    - i. Recruitment Photo Contest:
      1. Please feel free to upload any photos here:
 

<https://drive.google.com/drive/folders/1Oc2--ZZGmuujUc3DqITHGblw49C87Hlj?usp=sharing>
      2. To encourage your participation - we're going to host a competition for the best IFC recruitment photo and the winning chapter will earn a \$25.00 Crazy Karl's Pizza Gift Card (pizza for



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3. exec?)
  4. Please label your competition entry as "ChapterName.Contest2023".
8. VP Scholarship: Hudson Byers, [ifcCSUScholarship@gmail.com](mailto:ifcCSUScholarship@gmail.com)
    - a. Office Hours: Wednesday 12pm-2pm
    - a. Scholarship OWS:
      - i. Officer Workshop Series Kick-Off
      - ii. Scholarship OWS 2
        1. Tuesday, March 28, 2023
        2. 6pm, Eddy 10
    - b. Scholarship Updates:
  9. VP Membership Development: Lukas Wright, [ifcCSUmemberdevelop@gmail.com](mailto:ifcCSUmemberdevelop@gmail.com),
    - a. Office Hours: Tuesday & Thursday 11-12pm
    - a. New Member Education OWS
      - i. Officer Workshop Series Kick-Off
      - ii. New Member Education OWS 2
        1. Tuesday, March 21, 2023
        2. 6pm, LSC 322
    - b. IFC New Member Program
      - i. Wednesday, March 29, 2023; 6-8pm, Johnson 222
      - ii. Required for 80% of new members and all new member educators
    - c. Notice & Respond Training:
      - i. Thursday March 23, 2023 at 5:30p.m.
      - ii. Dinner will be provided
      - iii. 1 member of your chapter must participate - highly encourage for chapter officers like president, new member educator, or risk manager
      - iv. Mental Health first aid training offered in partnership with the CSU Health Network
      - v. The Notice and Respond workshops were developed as part of a broad public health approach to help our campus community understand the potential role they play in maintaining campus mental health.
      - vi. Participants are offered the interactive "Supporting Students in Crisis" session to learn what to look for when a brother/member is struggling, how to talk about it, and where to find support.
      - vii. To participate you must complete this form by next Friday March 10, 2023: <https://forms.gle/zdy2LPQ9CEWMrZX87>
    - d. Programming Board Updates:
      - i. National Ritual Celebration Week:
        1. Programming Board shared the NRCW Packet last week
          - a. [https://drive.google.com/file/d/1twLGHhG7n3nN\\_St4cG-rUU9nxWT\\_RtyBf/view?usp=share\\_link](https://drive.google.com/file/d/1twLGHhG7n3nN_St4cG-rUU9nxWT_RtyBf/view?usp=share_link)
        2. National Ritual Celebration Week, which this year will be the week of March 6-10! The packet includes the rules for the week and events that will be hosted to celebrate all of our Rituals, which is what makes FSL so



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unique and amazing.

ii. F/S Fest:

1. Programming Board shared the F/S Packet today
  - a. [https://drive.google.com/file/d/1VO\\_si-gilGdnT8IH3WiVd7nMLd-n3RtU/view?usp=share\\_link](https://drive.google.com/file/d/1VO_si-gilGdnT8IH3WiVd7nMLd-n3RtU/view?usp=share_link)
2. This year, F/S Fest will be taking place **April 5th-12th**. We have lots of awesome events planned this year, and we hope you all choose to participate!
3. The **opt in date for F/S Fest is March 3rd**. The Intent to Participate Form is located on page 2 of the packet and also linked here: <https://fsl.colostate.edu/f-s-fest-intent-to-participate-form/>. Please read over the Statement of Accountability on page 3 before you fill out the Intent to Participate form.
4. You **must have a representative from your chapter attend both Roundtables**, which will be on Wednesday, March 8th and Tuesday, March 28th at 5:00-6:00 pm. The location for the roundtables is still TBD, but I will send a reminder as we get closer to the date with the correct location.
5. FSL Programming Board realizes that the LipSync Battle is scheduled to take place on the first day of Passover, April 5th. We encourage all individuals and groups that celebrate this holiday to still participate in F/S Fest and they will not be docked points for missing any events due to religious purposes.

10. VP Community Service & Philanthropy: Kellen Parrish, [ifcCSUservicephilan@gmail.com](mailto:ifcCSUservicephilan@gmail.com),

- a. Office Hours: Mondays 1-3 pm
- b. Community Service & Philanthropy OWS
  - i. Service & Philanthropy OWS 2
    1. Tuesday, March 7, 2023
    2. 6:30pm, LSC 322

c. Registered events:

1. Lambda Theta Nu Inc.: Panda Express - Percentage, LSC - 11am-3pm 2/28/2023
2. Alpha Sigma Kappa: Panda Express - Percentage, 4600 S Mason St - 10:30am - 9pm 3/1/2023
3. Phi Mu: QDOBA for Kids - Percentage, 1104 W Elizabeth St - 4:00-8:00 pm 3/2/2023
4. Alpha Sigma Pi x ZTA: Volleyball Tournament, Signature, Moby Arena - 1:00 - 3:00pm 3/4/2023
5. Delta Xi Nu Inc.: Sweet Self-Care, Sale, LSC Flea Market - 11:00am - 4:00pm
6. Lambda Theta Nu Inc.: Krispy Kreme, Virtual Fundraiser, 3/10-3/20 accepting orders
7. Alpha Tau Omega: Canes, Percentage, 2108 S College Ave., 5:00 - 8:00 pm 3/16/2023
8. Chi Omega: Tropical Smoothie Cafe, Percentage, 700 S College Ave., 7am - 9pm



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3/20/2023

d. Event Registration Expectations:

i. Philanthropy & Fundraising Registration:

<https://fsl.colostate.edu/philanthropy-fundraising-registration/>

1. This form is due three weeks prior to the event.

- a. Please review the [f/s community calendar](#) to ensure that your desired date is available.

2. Philanthropy & Fundraising Post Event Form:

<https://fsl.colostate.edu/philanthropy-fundraising-post-event-form/>

- a. This form is due 72 hours after your philanthropy/fundraising event

11. VP Public Relations: Austin Clapp, [ifcCSUpublicrelations@gmail.com](mailto:ifcCSUpublicrelations@gmail.com),

a. Office Hours: Thurs 11-12pm, Fri 2-3pm

b. External Relations Updates:

- i. We started a sports picks story on the IFC account, After we go through IFC, I want to get yall involved so i'll be reaching out for your sports picks soon to be posted on the Instagram

- ii. Please send in your new classes through DM to the instagram account to be featured

c. Opportunities for Involvement Updates:

i. FSL Ambassador Applications:

1. FSL Ambassador Applications:

- a. Apply to serve as an FSL Ambassador! FSL Ambassadors represent the f/s community at various CSU events including orientation, CSU visit days, and Ram Welcome, just to name a few.

- b. The application can be found [here](#) and is due Tuesday Feb. 28, 2023. Please email [natalie.padron@colostate.edu](mailto:natalie.padron@colostate.edu) if you have any questions.

ii. Presidential Ambassadors

1. [https://docs.google.com/presentation/d/13VuCDW8DgPGdGohL7I9SKjDHU0\\_zUs0m/edit?usp=share\\_link&oid=103759502259015368818&rtpof=true&sd=true](https://docs.google.com/presentation/d/13VuCDW8DgPGdGohL7I9SKjDHU0_zUs0m/edit?usp=share_link&oid=103759502259015368818&rtpof=true&sd=true)

- a. Apply to be a Presidential Ambassador

i. Sign up for an information session:

1. February 27th 5-7 p.m.
2. February 28th 5-7 p.m.

VI. Chapter Reports

1. As a standard part of General Assembly meetings, we will ask for chapter reports. This is an opportunity to share updates about what is happening in your chapter, and address the specific IFC question of the week? This week's questions is:

a. Any chapter updates?

- i. *Please begin your chapter report by sharing your name and chapter:*

VII. Discussion



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VIII. Advisor Report - Natalie Padrón, [natalie.padron@colostate.edu](mailto:natalie.padron@colostate.edu)

- 1) IFC Chapter Support & Engagement
  - a) Let's get to know each other better!
    - i) Schedule an optional 1:1 coffee meeting with me:
- 2) Elevation Accreditation:
  - a) Academic Year: (Alpha Sigma Phi & Nu Alpha Kappa Fraternity, Inc.)
    - i) March 10, 2023:
      - (1) [Roster Update](#)
    - ii) March 31, 2023:
      - (1) Chapter President Check-In with OFSL staff liaison (Meetings cannot be scheduled to occur before February 6, 2023. Please schedule at least a week in advance to ensure staff schedules can accommodate the chapter.)
  - b) Calendar Year:
    - i) February 17, 2023:
      - (1) March 10, 2023:
        - (a) [Roster Update](#)
      - (2) March 31, 2023:
        - (a) Chapter President Check-In with OFSL staff liaison (Meetings cannot be scheduled to occur before February 6, 2023. Please schedule at least a week in advance to ensure staff schedules can accommodate the chapter.)
- 3) DYAD Community Assessment
  - a) We continue collecting data from our community assessment (arrived in inboxes on Monday, February 6 and weekly reminders have been sent each Monday, including today). As a reminder, this landed in members' Colorado State University email inbox. To help your members search for this message, the subject line of the email is "Colorado State University Sorority Culture Assessment," and the 'From' line is "office of Fraternity & Sorority Life" with the email address [invites@mailers.surveygizmo.com](mailto:invites@mailers.surveygizmo.com). If a member is listed as receiving the email (listed below as 'initial sent status' of sent or click), that means the email did land in their email inbox and they can search for it.
- 4) F/S Alumni Merit Scholarship
  - a) CSU Common Scholarship Application deadline is Wednesday March 1, 2023
  - b) <https://financialaid.colostate.edu/csu-scholarship-application-csusa/>
    - i) To be eligible for the F/S Alumni Merit Scholarship you must first submit the CSU Common Scholarship Application
- 5) Complete your OWS Makeup by February 28, 2023

IX. Old Business

X. New Business

XI. Announcements

XII. Adjournment



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