



FRATERNITY AND SORORITY LIFE

COLORADO STATE UNIVERSITY

Chapter Accountability Assessment

Accountability Function:

Does your chapter have a functioning accountability arm?

- Yes
- No

Who structures the accountability process for your chapter? If there isn't a formal process you are involved with, who handles it informally?

- The inter/national organization
- The Advisors/Graduate Chapter
- The chapter, through chapter bylaws or standing rules
- The person tasked with accountability for the org
- No one – we handle it on a case-by-case basis

How detailed are the documents that govern accountability in your chapter?

- Very detailed – laid out step-by-step
- The documents give general guidelines, but allow for flexibility by chapter
- Not at all – we operate on an as-needed basis

How many members are a part of the accountability process?

- None
- 1-3
- 3-5
- 5-9
- 10+

Who determines the number of members involved?

- The inter/national organization
- The Advisors/Graduate Chapter
- The chapter, through organizational best practices set by chapter bylaws
- The person tasked with accountability for the organization
- No one – we handle it on a case-by-case basis

Is there a chapter member responsible for overseeing chapter accountability?

- Yes
- No

If yes, what are the characteristics the chapter looks for in that individual?

- Firm
- Decisive
- Authoritarian
- Restorative
- Judicial
- Kind
- Thoughtful
- Other:

Accountability Processes:

How does your chapter become aware of potential policy and rule infractions?

- We don't – it's handled by advisors/Graduate Chapter
- Reported verbally to a specific person within the chapter
- We use a write up form
- There isn't a specific process, we just seem to learn about things

Who can report infractions?

- Only people related to our accountability process
- Officers within the organization
- Any member can report an infraction

When the chapter holds an accountability meeting, how are the members present prepared for the conversation?

- We don't discuss the potential infraction in advance, we wait until we're in the same room with the person involved to have the conversation
- We hold a pre-meeting to discuss the infraction and work to get on the same page before the actual meeting

How do you notify members that they are being asked to participate in an accountability process?

- This is handled by advisors/Graduate Chapter
- We call & tell them they need to meet with us
- We formally notify members in writing with date/time/location of the meeting
- We notify well in advance of the meeting (1 week)
- We notify one or two days before the meeting

What happens during the meeting?

- Only the person responsible for accountability speaks/makes decisions
- Everyone in the meeting has input into the situation
- This information isn't disclosed
- We take detailed minutes
- We don't write anything down

What happens after the meeting?

- It is never discussed again
- We verbalize expectations and move on
- We write down the outcome of the meeting and ask the member to sign it
- We always set dates for outcomes and follow up on them
- We trust the member will complete the outcomes on their own

Scenario:

Five members of your organization fall below the chapter's minimum grade point average. During an accountability meeting, what sanctions would be most likely assigned to individual members?

- Restriction of social functions
- Mandatory study hours
- Individual meetings with an academic coach
- TILT workshops
- Fines
- Grade checks throughout the semester

What do you believe your chapter does well in terms of holding each other accountable?

Where do you believe your chapter still has room to grow with accountability?

What is an example of a sanction that has worked well for individuals in your chapter?